

Department for Education and Children

School Admissions Policy

2017-18



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1.0 ADMISSION

- 1.1 The School Standards and Framework Act 1998 assigns functions to Admission Authorities, Appeal Panels and Admission Forum in relation to the admission of pupils to school.
- 1.2 Carmarthenshire LA, and not the school, is the Admission Authority for all maintained and Voluntary Controlled schools in Carmarthenshire. For Voluntary Aided schools the Governing Body acts as an admission authority.
- 1.3 Each of these bodies has a statutory duty to “act” in accordance with the School Admissions Code and the Schools Admission Appeals Code.
- 1.4 In accordance with the Admission Code the Authority is seeking to obtain the view of the Governing Body in relation to the Authority’s Admission policy and arrangements.

2.0 ADMISSION AUTHORITIES

2.1 Admission Authorities

The admission of children to schools is controlled by an Admissions Authority.

(a) For Community and Voluntary Controlled Schools in Carmarthenshire

In the case of community schools (formerly known as county schools) and Voluntary Controlled schools within Carmarthenshire, the Admission Authority is Carmarthenshire Local Authority (LA). The contact details for Carmarthenshire LA are as follows:-

Admissions Team,
Carmarthenshire Council Council,
Department for Education and Children,
Building 2,
St David’s Park,
Job’s Well Road,
Carmarthen.
SA31 3HB.

Telephone No: 01267 246449
Fax No: 01267 246003
E-mail: admissions@carmarthenshire.gov.uk

(b) For Schools In Neighbouring Authorities

Given its geographical location Carmarthenshire shares its borders with other Local Authorities.

Should the school you wish your child to attend be in another local authority area then you should contact that Authority.

(c) For Voluntary Aided Schools In Carmarthenshire

For Voluntary Aided Church in Wales schools and the Voluntary Aided Roman Catholic Schools the Admission Authority is the School Governing Body.

2.2 CHOOSING A SCHOOL

(a) Local / Catchment Area School

The Council recognises that there is an important relationship between a school and its community. The Council has therefore identified a designated geographical area which the school serves and is referred to as the school's catchment area.

Details of a school's catchment area are available at the school, the County Council's website or are available from the relevant Admissions Authority.

Whilst living in a school's catchment area does not guarantee admission to the school it is an important factor as it will give the application a higher priority than those from individuals who live outside the catchment area.

Residency within the defined catchment area of a school is also important as it is one of the key criteria in assessing eligibility for assistance with home to school transport. Details of the home to school transport policy are provided by the Authority.

Prior to making an application for admission to a school the Council strongly recommends that you contact, discuss and if possible visit your local school so that you are aware of the facilities and opportunities they are able to offer.

(b) Parental Preference

As indicated, the Council advises that the first point of contact in making a choice of school would be the local designated catchment area school.

Whilst, in practice, most parents send their child to their local catchment area school, parents have a right to state a preference for different schools. If you wish to do so it is recommended that you contact the school you are considering before making a final choice.

Where you choose a school which is not your designated catchment area school or the nearest school to your home there are some practical issues which you need to consider fully prior to making a decision.

The first is that if a child does not attend the catchment area school or the nearest school to the home address and this decision is based on parental preference, then the responsibility, as well as the cost, of transporting the pupil to and from school, rests entirely with the parents/carer.

Parents indicate that this can be a particular problem if they then subsequently have a younger sibling who is not admitted to the same primary school.

It is prudent, therefore, to consider and plan for this possibility prior to making an application for admission to an out-of-catchment school.

The second issue relates to the stage at which pupils move from the primary school to the secondary sector. **Admission to secondary schools is based on whether or not your home address is in the secondary school's catchment area and not the primary school attended.** Where therefore a pupil has attended a primary school which is not their designated catchment area school there is an increased probability that they may not be able to transfer to the same secondary school as their peers and fellow pupils.

These issues will not apply in many instances but as they have caused difficulties for parents in the past it is recommended that you consider and have planned for such eventualities before making your final choice.

The Council and school governors will lawfully comply with any preference for a particular school which is expressed. As with all applications a preference for a particular school will need to be considered and assessed as part of the admission process to ensure that the Authority does not exceed the limit for admission of pupils to that school for the relevant year group.

The term used in this document when referring to the number which limits the number of pupils who can be admitted to a particular year group in a school is the admission number or AN. The Admission Number (AN) for each school is provided in the schedule of schools which forms part of this booklet.

(c) Parental Preference - Twice Excluded Pupils

If a pupil has already been permanently excluded from two or more schools then, whilst a parent may express a preference for a school at which they wish their child to be educated, the Admission Authority does not have to comply with that preference for a period of two years from the date of the latest exclusion.

This does not apply to students with statements of Special Educational Needs (SEN), children below compulsory school age, children who have been re-instated, or who would have been re-instated had it been practical to so, or looked-after children where the application for admission is made by the corporate parent.

(d) Meeting Additional / Special Educational Needs

Some children have additional or special educational needs and or a disability that require extra provision to be made for them to be able to learn effectively. In these instances please refer to the Meeting Additional / Special Educational Needs section of this booklet.

2.3 THE SCHOOL'S ADMISSION NUMBER – A LIMIT ON THE NUMBER OF PUPILS ADMITTED

Every school has an Admission Number (AN) which specifies and limits the number of pupils who can be admitted to each year group in the school. The AN for each school is given in the schedule of schools enclosed in this booklet.

The AN for each school has been set by using the capacity formula determined by the Welsh Government. The calculation is based on national guidelines (Measuring the Capacity of Schools In Wales Circular 021/2011) and relates to the physical area of the school buildings, the type of facilities at the school, the age range and number of year groups in the school.

As the AN is based on the school's capacity to provide appropriate accommodation and facilities for pupils it should not be exceeded.

The AN applies to the age group into which the pupils are admitted into the school and places a limit on the number of pupils that can be admitted. In the normal year of entry the Admissions Authority must admit pupils until the AN is reached. Should the number of applications received for admission to a school exceed the AN then the Authority will prioritise the applications it has received in accordance with the over subscription criteria detailed in this document.

In such circumstances parents may not therefore be successful in gaining a place for their child at their preferred school.

School governors and the LA must always keep the AN under review.

2.4 CLASSIFICATION OF SCHOOLS

All Carmarthenshire schools are classified as co-educational schools in that they cater for boys and girls and unless noted otherwise are day schools and not residential schools.

Secondary Schools are, unless noted otherwise, classified as comprehensive schools.

2.5 OTHER YEAR GROUPS

Applications for admissions for pupils into year groups other than the usual year group, based on the date of birth of a pupil, will be considered on an individual basis and where applicable against the admissions over subscription criteria outlined in this booklet.

2.6 HOME EDUCATION

Parents may also choose to educate their own children at home. This is known as Elective Home Education. The decision to home educate requires careful thought, as it represents a considerable undertaking in terms of commitment, time and cost.

If you are considering this option, then you are advised to contact the local authority, and seek guidance from the Elective Home Education Officer on 01267 246727

2.7 AT WHAT AGE CAN CHILDREN START SCHOOL?

Early Years Nursery Age Children – 3 Year Olds (Part time, 2 terms only)

Early Years education is a non-statutory provision available to 3 year olds and an application for admission to provision within a school, i.e. for categories (i) and (ii) below, will have to be made to the Admissions Authority by the **31st January, 2017**, if the pupil is due to start nursery age provision in a school in **January, April or September 2018**.

There are various forms of provision:-

- (i) Nursery School - Ammanford Nursery School is the only nursery school in the County.
- (ii) Nursery/Early Years classes in Infant or Primary Schools
- (iii) Provision by the non-maintained sector who are partners in the Early Entitlement Group, such as Wales Pre-school Playgroup Association (WPPA) and Mudiad Ysgolion Meithrin (MYM) and private providers. The Carmarthenshire Family Information Service can assist you in this process. Contact details and website information are provided under section 5.

All 3 year olds are entitled to 10 hours per week free placement, at a registered setting, through the Early Entitlement Group from the term following their third birthday.

Children will normally be admitted to Early Years provision on a part-time basis at the beginning of the term following their third birthday as indicated below:-

- in January for those who have their 3rd birthday between 1st September and 31st December;
- in April for those who have their 3rd birthday between 1st January and 31st March;
- in September for those who have their 3rd birthday between 1st April and 31st August.

Parents **do not** have a right of appeal if a place is not secured at an early years setting of their choice. Pupils who are admitted to early years or nursery age provision within a school do not have an 'automatic' right to continue education within the reception class at that school.

A formal application must be made to the Council for admission into a reception class age provision at the school. Pupils are eligible to start school at the beginning of the term during which the pupil receives his/her fourth birthday.

Applications for admission should be submitted to the Council by the 31st January, 2017, if your child is to start school in January, April or September, 2018.

Should there be more applications than places available then the Authority will prioritise applications in accordance with its over-subscription criteria detailed in this document.

Wherever practical the Admissions Authority allows non-maintained providers to use school premises and a number avail themselves of such a facility.

Full Time Education – 4 & 5 Year Olds

Where there is no early years provision in a maintained setting children are, following approval of application by the Authority, admitted on a full-time basis at the following times:-

- in September for those who have their 4th birthday between 1st September and 31st December;
- in January for those who have their 4th birthday between 1st January and 31st March;
- in April for those who have their 4th birthday between 1st April and 31st August.

By law parents must arrange for their children to receive full-time education at the beginning of the following terms:-

- the Autumn Term for those who are 5 years old between 1st April and 31st August;
- the Spring Term for those who are 5 years old between 1st September and 31st December; and
- the Summer Term for those who are 5 years old between 1st January and 31st March.

Legislation does not require a child to start school until the term following the child's fifth birthday.

A parent may defer the admission of a child to school until the beginning of the term following the child's fifth birthday as long as that date is in the same school year.

In accordance with the School Standards and Framework Act 1998 a limit of 30 pupils is placed on Reception, Year 1 and Year 2 classes.

Applications for admission should be submitted to the Council by the 31st January, 2017, if a pupil is due to start school in September 2017, January or April, 2018.

Should there be more applications than places available then the Authority will prioritise applications in accordance with its over-subscription criteria detailed in this document.

Admission to a Junior School from an Infant School

When children attending an Infant school wish to progress to a Junior School in the September following their 7th birthday (ie, they will have attained the age of 7 years on or before 31st August) then it is necessary for the parent/ carer to submit an application to the Council.

There is no automatic transfer arrangement and no automatic right to progress from the Infant School to the Junior School.

Applications for admission of pupils in **September, 2017**, should be submitted to the Council by the **31st January, 2017**.

Should there be more applications than places available then the Authority will prioritise applications in accordance with its oversubscription criteria detailed in this document.

2.8 APPLICATION PROCESS

Requirement to Make an Application

It is a requirement that a parent/carer must submit an application for a pupil to be admitted to a school to the Council or in the case of Voluntary Aided Schools applications should be made to the Governing Body.

The application form will ask a parent/carer to rank the school choice by 1st, 2nd and 3rd. See Appendix A for more information.

You will be notified by the Admissions Authority as to whether or not the application has been successful. This includes applications made on behalf of a looked-after child by a corporate parent where the Council is both the corporate parent and the Admissions Authority.

No Community or Voluntary Controlled primary school can authorise the admission of a pupil.

How to Apply

Once the parent/carer has decided upon the school they wish their child/children to attend they should submit the application to the appropriate Admissions Authority.

For Community and Voluntary Controlled schools this can be done:-

- directly on line using the Local Authority's website at www.carmarthenshire.gov.wales;
- by contacting the school; or
- by contacting the Admissions Team at the Department for Education and Children, Building 2, St David's Park, Job's Well Road, Carmarthen, SA31 3HB.

For Voluntary Aided Schools

- Apply Direct to the School
- Online application via Carmarthenshire County Council Website

It is recommended that before submitting an application parents contact the preferred school direct. The school will have a map of its catchment area and can assist parents by providing other information about the school and the admission procedure.

When To Apply – The Admission Application Round Closing Date

The following closing dates for applications will apply:-

Closing Date: **31st January, 2017** for **Nursery Age Pupils** starting in **January, April or September 2018.**

Closing Date: **31st January, 2017** for **four year old pupils** starting in **September 2017, January or April, 2018.**

Closing Date: **31st January, 2017** for pupils moving from **Infant to Junior School** in **September, 2017.**

Closing Date: **16th December, 2016** for pupils starting **Secondary School** in **September 2017.**

Applying after the deadline dates will mean that the application loses its priority for a place at the school of your choice.

It is our intention to issue decision letters in respect of Secondary School applications on the 1st March, 2017 and for Primary School admissions on the 18th April, 2017.

Completing the Application Form

Home Address

A pupils home address is considered to be a residential property that is the child's only or main residency, and is either:-

- Owned by the child's parent(s) or the person with a defined legal parental responsibility for the child; or
- Is leased to or rented by the child's parent(s) or the person with parental responsibility under a written rental agreement, signed by the landlord and tenant, of not less than six months duration.

Proof of Address

The Authority reserves the right to request proof of address at the time an offer of a place is made.

In order for the application to be considered as part of the normal admissions round then you will need to provide proof that you are residing at the address stated on the application form by the date given for the receipt of applications.

The Authority will consider any two of the following documents as being of assistance to determine residency at a particular address:-

- (a) An original Council Tax or Housing Benefit bill or notification letter being not more than 12 months old;
- (b) An original utility bill (not more than 3 months old);
- (c) An original award letter of Child Benefit or Child Tax Credit or Working Tax Credit award letter (not less than three months old and stating the name of the child/children);
- (d) A signed and dated tenancy/lease agreement of at least six months duration but with not less than one month duration remaining;
- (e) Original credit card or bank statement showing the address (not more than one month old);
- (f) Written confirmation from the applicants Bank or Building Society confirming details of the change of address and also the date the change was effective from;
- (g) Valid current photo ID driving licence.

As part of the admission process you are required to provide proof of your address in connection with your application. The Authority will seek to verify the information provided and reserves the right to require the applicant to provide any additional information it deems necessary to confirm residency or to take reasonable action to determine whether or not an application is fraudulent.

If a school place is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent address, then the place is liable to be withdrawn.

If a school place is offered and a parent or person with a legal parental responsibility for a child, knowingly and willingly provides a false statement, which would affect the success of their application, they may have the place withdrawn.

If no proof of residency is provided then the Authority will be unable to process the application and the place may be awarded to another pupil.

Moving Residency/ Change of Address

If you intend to change residency and are applying for admission to a school based on the new address then the Council will take steps to verify the arrangements. The Council will also accept either a solicitors letter stating that contracts have been exchanged and specifying a completion date or a signed and dated tenancy agreement as indicated in (d) above. If you cannot provide proof of address by the date given for receipt of applications then your application will be based on your current address.

Shared Responsibility

Where there is shared responsibility for a child, and the child lives with both parents, or persons with a legal parental responsibility for the child, for part of the week, then the main residence will be determined as the address where the child lives for the majority of the school week.

Parents may be requested to supply documentary evidence to support the address used when offering a place.

Early Applications

Please note that early application cannot be used as a criterion for giving priority in allocating places.

Late Applications

Applications received after the admissions round deadline date will not be considered until those received before the deadline have been awarded.

Split Site

When an application is made for admission to a school which operates on more than one site, the Authority will approve admission to the school and not to a particular site. The site the children will attend is a matter for the school to decide.

Waiting List

Where it has not been possible to admit a pupil to a school due to over subscription, then the Authority will provide an option for the application to be retained on file until the **30th September, 2017** creating a "waiting list".

Should vacancies become available then they will be awarded in accordance with the over-subscription criteria outlined rather than the amount of time the application has been held on the waiting list.

The waiting list will cease to exist on 30th September, 2017 and it should be noted that a new application will need to be submitted from 1st October, 2017 should you still wish your child to be considered for a place at the school.

Notification of Offer of a Place at a School

Parents will be advised by letter or e-mail confirming, or otherwise, that a place is available at the school and offering them the opportunity of accepting the place.

Accompanying the "offer letter" will be an acceptance form which **must** be completed and returned to the Council. **If you do not return the form then the place may be lost and the place offered to another pupil.**

Where an application has been made for admission to two or more schools and an offer has been accepted of a place at one of the schools then the Authority will, unless notified to the contrary, deem the application for a place at the other school(s) to have been declined and therefore will be offered to another applicant.

It is our intention to issue decision letters in respect of **Secondary School** applications on the **1st March, 2017** and the **18th April, 2017** for **Primary School** applications.

Withdrawing the Offer of a Place

The offer of a school place will be withdrawn on the basis:

- (i) that it is subsequently discovered that a fraudulent or intentionally misleading application was made (e.g. falsely claiming to reside within a catchment area of a school); or
- (ii) that the acceptance form sent out with the offer letter is not returned to the Admissions Authority by the date stated on the letter. The Council may then withdraw the offer and the place may be given to another child.

Admission to Schools at other times of the year

Parents/carers who wish to apply for a place for their child at a school during the academic year will still need to complete and submit an application form to the Admissions Authority.

Requests will be considered as and when they arise in accordance with the admission procedures and policies outlined in this document including the over-subscription criteria if the admission number has been exceeded.

Gypsy and Traveller Children

The Council is obliged, by statute, to ensure that all children of compulsory school age receive education that is appropriate to their age, abilities and any special educational needs, and promotes high standards in the provision of education and the welfare of children. These obligations apply to all children whether or not they are permanent residents in the area. Admission applications made in respect of gypsy and traveller families will be dealt with, with a view to placing these children as quickly as possible at the nearest available and appropriate school.

2.9 ADMISSION TO SECONDARY SCHOOLS INCLUDING SIXTH FORM

Primary school children are required to start at a secondary school in the September following their 11th birthday.

As part of the application process, parents of children in their last year in primary schools will receive an information pack and application form from the Council.

It is important that you return the form by the **closing date i.e. 16th December, 2016** as those applications will be considered first for any places available.

Any applications received after the **closing date** will not be considered until those received before the deadline date have been allocated places.

Whilst it does not guarantee a place at a school the admission criteria gives a higher priority to pupils who reside within the designated catchment area of a secondary school. **The primary school which the pupil is attending is not therefore a factor which is taken into account.**

The designated catchment area school(s) will be named on the form. The school(s) will be the local and the bilingual secondary schools for the area and **based on the child's home address not the primary school which the pupil is attending**. St John Lloyd will be provided as a faith option for those areas of the county which are served by this school.

Should you however wish to apply for a place at a school which is not one of the designated catchment area schools named in the offer letter then the application form has a separate section which you should use. Please follow the guidance provided, complete the form accordingly and read the section in this booklet relating to parental preference and school transport to ensure you understand your obligations in such circumstances.

Summary Points - For Community and Voluntary Controlled Secondary Schools

- There is no automatic transfer from a primary to secondary school.
- By law you must make an application to the Council for a place.
- **Deadline for submitting an application is the 16th December 2016.**
- The primary school a pupil attends is not taken into account. It is the home address which is taken into account when considering admission to a school.
- It is not possible for any person or organization to guarantee, in advance, a place for a child at a school. Any such comments or assurances must be disregarded.
- You will need to receive a letter from the Council advising you if your application has been successful or refused.
- A child can not start at a school until the parent/guardian has confirmed the place with the Council.

Forms must be completed in full and returned to the Headteacher of the child's primary school by the 16th December, 2016. If the form is not returned by the deadline date then the chances of getting a place at the preferred school is diminished as is the possibility of free transport to school.

It is our intention to issue decision letters in respect of these applications by **1st March, 2017**.

Parents of children who wish their child to be admitted to a secondary school at a time other than the usual primary to secondary year 7 admission should, in the first instance, contact and discuss the matter with the Headteacher of the school who will also be able to give advice in relation to applying for admission. Alternatively, advice may be sought from the Admissions Team at the Department for Education and Children.

Sixth Form Admission

Arrangements for admission to Sixth Form Community Schools should be discussed with the individual school prior to submitting an application for admission.

2.10 CHANGING SCHOOLS

Changing schools requires serious consideration and should be fully discussed with the Headteacher of your child's present school in the first instance. The Department for Education and Children will also provide advice if required.

Should you then wish to transfer your child from one school to another you must apply through completing the school admission application form which is available on the County Council website (www.carmarthenshire.gov.wales).

The application will be assessed in accordance with the admission procedure and criteria outlined in this document.

2.11 CONSIDERATION OF SECONDARY SCHOOL ADMISSIONS

In respect of the process for admissions to secondary schools then it should be noted that the following sections as detailed in 2.8 above will also apply:-

- Home Address
- Proof of Address
- Moving Residency/Change of Address
- Shared Responsibility
- Early Application
- Late Applications
- Waiting Lists
- Withdrawing Offer of a Place
- Gypsy and Traveller Children

3. OVER SUBSCRIPTION CRITERIA FOR ADMISSION TO COMMUNITY AND VOLUNTARY CONTROLLED NURSERY, PRIMARY AND SECONDARY SCHOOLS

If there are more applications for admission than places available at a particular school, the allocation of places will be based on the following criteria listed in priority order:

1. Looked-After and previously looked after Children.
2. Children who live in the school's catchment area and have a sibling on the roll of the school at the time the child is admitted to that school.
3. Children who live in the school's catchment area and who do not have a sibling on the roll of the school at the time the child is admitted to that school.
4. Children who reside outside of the school's catchment area and have a sibling on the roll of the school at the time the child is admitted to that school.
5. Children who reside outside of the school's designated catchment area and who do not have a sibling on the roll of the school at the time the child is admitted to that school.

N.B. Where there is a Statement of Educational Needs naming a particular school then this must be stated clearly on the admission to school application form. Such applications are dealt with before the award of any places by the Council through the application of the oversubscription criteria stated above.

NOTES

Within each of the above categories:

(a) Distance Criteria

The distance from home to the school will be used as a criterion for determining priority, with those living nearest the school being given priority and a place at the school before those living further away. The distance will be measured on the same basis and using the same criteria as is used for assessing eligibility for free school transport i.e. the distance to the preferred school, measured as the "shortest available walking route, accompanied as necessary" between the main entrance / front gate of the home and the main gate / entrance of the school.

Distance will be as determined by Google Earth - walking distance.

(b) Siblings

Children will be classified as siblings if they are:-

- step or full brother or sister;
- adoptive/fostered brother or sister.

(c) Multiple Birth Children

In any circumstances in which there is one place available and the next eligible children are twins/triplets then the LA will admit both/all children.

(d) Children of UK Service Personnel

Children of UK Service personnel will be treated as in catchment if their application forms are accompanied by an official Ministry of Defence (MOD) letter declaring a definite return date and confirmation of the new address within catchment.

4. APPEALS REGARDING ADMISSION OF PUPILS TO COMMUNITY / VOLUNTARY CONTROLLED PRIMARY OR SECONDARY SCHOOLS

Should parents be unsuccessful in obtaining a place for their child at their preferred school, they will be notified in writing of the reason(s) why a place has not been secured and also of their right to appeal against that decision and the process for doing so.

For Community Schools and Voluntary Controlled Schools the LA will make arrangements for an Independent Appeals Panel to consider appeals. The appeals procedure will be undertaken in accordance with Welsh Government's School Admission Appeals Code.

There is no right of appeal in the case of refusal of admission to Early Years provision.

Appeals will be heard in private, except when the body or bodies responsible for making appeal arrangements direct otherwise but parents will be afforded an opportunity of presenting their case either directly or with the assistance of their chosen representative.

The Clerk will notify all parties of the Panel's decision which will be binding upon the Council, the Governing Body and the parents.

An appeal by parents against refusal of a place at a Community or Voluntary Controlled School must be submitted in writing to Democratic Services, Chief Executive's Department, County Hall, Carmarthen, SA31 1JP.

Medical Condition

Where Medical Evidence is required you will need to provide copies of reports relating to the diagnosis from the relevant Consultant and/or Specialist.

Voluntary Aided Schools will have their own arrangements for appeals to be heard independently.

Community and Voluntary Controlled Schools - Admissions Timetable

Provision	Age	Starting School	Deadline Date for Applying	Notification Date	Appeals Closing Date
3 Year Old Education (Part Time, 2 terms only*)	3rd Birthday 1st Sept, 2014 to 31st August, 2015	January, April, September 2018	31st January, 2017		No right of appeal
4 Year old Education (Full Time) (A separate application is required in respect of the admission of a four year old to a full time class in a school. There is no automatic transfer from the Nursery age provision.)	4th Birthday 1st September, 2013 and 31st August, 2014	September 2017, January or April 2018	31st January, 2017	18th April, 2017	30th May, 2017
Secondary School (Applications for primary pupils starting Year 7 in secondary schools)	11th Birthday 1st September, 2005 to 31st August, 2006	September 2017	16th December, 2016	1st March, 2017	11th April, 2017

*** You will need to contact the school to confirm provision.**

Signed.....

Date: 15/04/16

G Morgans, Chief Education Officer

Carmarthenshire County Council Amendment To The School Admissions Process For Academic Year 2017-18 Onwards

AN EXPLANATION OF THE RANKED PREFERENCE SYSTEM

1. Parents will be able to apply (online) for a place in a maximum of three schools (note: currently they can apply for as many as they like).
2. Parents who select 2 or 3 schools will have to rank them in order of preference (i.e. 1st, 2nd and 3rd choice) (note: currently no preference is stated).
3. Initially all applications will be considered equally, but if a place in the 1st (or only) choice schools is to be offered, places will not be offered in either the 2nd or 3rd choice schools.
4. Over-subscription criteria remain the same (see the Information for Parents booklet 2016-17).
5. When assessing the applications, should there not be a place available in the 1st choice school, and that application be refused, an offer will be made for the 2nd choice school provided there is a place available. The 3rd choice would be disregarded. Parents will still have a right of appeal against the decision not to offer a place the 1st choice school.
6. Should there not be a place available in either the 1st or 2nd choice school, both applications will be refused and an offer will be made for the 3rd choice school provided there is a place available. Parents will still have a right of appeal against the decision not to offer a place at the 1st and 2nd choice schools.
7. In the event of all applications being refused (either 1, 2 or 3 schools), parents will have the right of appeal for all 3 schools. A single letter explaining the outcome of the application/s will be sent to parents.

Community Primary Schools 3-11

Est No:	Name of School	Age Range	Capacity	Language Category	AN
1000	Ammanford Nursery	3-5	95	WM	31
2043	Betws	3-11	118	TR	14
2374	Bigyn	3-11	240	EM	30
2389	Bro Brynach	3-11	120	WM	15
2120	Bryn	3-11	255	EM	30
2390	Bryn Teg	3-11	238	EM	30
2169	Brynaman	3-11	260	WM	32
2168	Brynsierfel	3-11	243	WM	30
2394	Burry Port Community	3-11	240	EM	30
2121	Bynea	3-11	157	EM	19
TBC	Copperworks Infant/Lakefield (Delta School) * iii	3-11	480	DS	60
2008	Cross Hands	3-11	168	WM	19
2123	Dafen	3-11	163	EM	20
2371	Dewi Sant	3-11	419	WM	60
2135	Ffwrnnes	3-11	480	WM	60
2384	Griffith Jones	3-11	337	DS	42
2370	Gwenllian	3-11	140	WM	17
2188	Halfway	3-11	240	EM	30
2114	Johnstown	3-11	416	EM	53
2185	Llandeilo	3-11	253	EM	30
2181	Llandybie	3-11	238	DS	28
2009	Llan-gain	3-11	61	WM	7
2173	Llangunnor	3-11	301	DS	37
2393	Maes y Morfa	3-11	240	EM	30
2171	Myrddin	3-11	105	EM	13
2194	Nantgaredig	3-11	232	WM	28
2178	Pembrey	3-11	240	EM	30
2190	Pen-y-gaer	3-11	233	EM	29
2189	Pwll	3-11	114	EM	14
2380	Richmond Park	3-11	214	EM	26
2375	Stebonheath	3-11	325	EM	40
2183	Teilo Sant	3-11	210	WM	30
2175	Trimsaran	3-11	240	DS	30
2388	Y Bedol	3-11	396	WM	53
2192	Y Castell	3-11	244	EM	30
2116	Y Dderwen	3-11	361	WM	45

Voluntary Aided Primary Schools

Est No:	Name of School	Age Range	Capacity Category	Language	AN
3322	Model	3-11	485	EM	60
3301	St. Mary's, Carmarthen	3-11	166	EM	20
3300	St. Mary's, Llanelli	3-11	213	EW	26

Community Primary Schools

Est No:	Name of School	Age Range	Capacity Nursery Age (i)	Capacity Reception and above (ii)	Total School Capacity +(i)+(ii)	AN for the School (across all age ranges)	Language Category
2170	Abernant	4 -11	6	46	52	6	WM
2018	Bancffosfelen	4 -11	12	86	98	12	WM
2034	Bancyfelin	4 -11	8	56	64	8	WM
2180	Beca	4 -11	9	72	81	10	WM
2052	Blaenau	4 -11	12	87	99	12	WM
2392	Bro Banw	4 -11	28	495	523	M/N = 28 KS 1 and KS 2 = 70	DS
2104	Brynsaron	4 -11	14	117	131	16	WM
2387	Cae'r Felin	4 -11	13	96	109	13	WM
2386	Carreg Hirfaen	4 -11	0	160	160	22	WM
2020	Carwe	4 -11	13	111	124	15	WM
2000	Cefneithin	4 -11	12	85	97	12	WM
2067	Cwrt-henri	4 -11	6	48	54	6	WM
2187	Cynwyl Elfed	4 -11	11	83	94	11	WM
2001	Dre-fach	4 -11	10	71	81	10	WM
2061	Ffair-fach	4 -11	12	90	102	12	WM
2128	Five Roads	4 -11	11	90	101	12	WM
2007	Gors-las	4 -11	13	97	110	13	WM
2019	Gwynfryn	4 -11	11	85	96	12	WM
2182	Hafodwenog	4 -11	10	76	86	10	WM
2131	Hendy	4 -11	19	174	193	24	DS
2057	Llanedi	4 -11	5	39	44	5	EW
2080	Llangadog	4-11	12	104	116	14	WM
2130	Llangennech Junior *i	7-11	-	240	240	60	DS
2129	Llangennech Infant *i	4-7	39	182	221	60	DS
2119	Llanmiloe	4 -11	6	59	65	8	EW
2167	Llan-non	4 -11	9	82	91	11	WM
2109	Llanpumsaint	4 -11	5	45	50	6	WM

Community Primary Schools

Est No:	Name of School	Age Range	Capacity Nursery Age (i)	Capacity Reception and Above (ii)	Total School Capacity =(i)+(ii)	AN for the School (across all age ranges)	Language Category
2082	Llansadwrn *ii	4-11	5	42	47	6	WM
2166	Llansteffan	4-11	6	56	62	8	WM
2087	Llanwrda *ii	4-11	7	53	60	7	WM
2184	Llanybydder	4-11	10	90	100	12	WM
2003	Llechyfedach	4-11	17	129	146	18	WM
2098	Llys Hywel	4-11	24	140	164	20	DS
2002	Maesybont	4-11	5	39	44	5	WM
2037	Meidrim	4-11	6	48	54	6	WM
2112	Mynyddygarreg	4-11	6	49	55	7	WM
2159	Old Road	4-11	30	210	240	30	EM
2050	Parc-yr-hun	4-11	27	194	221	27	DS
2177	Parc Y Tywyn	4-11	40	283	323	40	WM
2014	Peniel	4-11	15	105	120	15	WM
2193	Pen-y-groes	4-11	23	163	186	23	WM
2024	Pont-henri	4-11	9	72	81	10	WM
2023	Pont-iets	4-11	9	76	85	10	WM
2373	Pontyberem	4-11	30	210	240	30	WM
2179	Gymraeg Rhydaman	4-11	22	210	240	30	WM
2084	Rhys Prichard	4-11	27	195	222	27	DS
2042	Saron	4-11	30	210	240	30	TR
2176	Swiss Valley	4-11	30	213	243	30	EM
2065	Talley	4-11	8	62	70	8	WM
2044	Ty-croes	4-11	18	181	199	25	EM
2006	Tymbbl	4-11	21	174	195	24	WM
2379	Y Ddwylan	4-11	11	296	307	42	DS
2391	Y Felin	4-11	30	210	240	30	DS
2385	Y Fro	4-11	5	36	41	5	WM

Voluntary Controlled Primary Schools

Est No:	Name of School	Age Range	Capacity Nursery Age	Capacity Reception and Above	Total School Capacity	AN for the School across all age ranges	Language Category
3000	Abergwili	4-11	7	61	68	8	WM
3013	Ferryside	4-11	14	108	122	15	WM
3003	Laugharne	4-11	14	104	118	14	EW
3004	Llanddarog	4-11	11	83	94	11	WM
3026	Llanllwni	4-11	5	42	47	6	WM
3002	Tremoilet	4-11	6	58	64	8	EM

Voluntary Aided Primary Schools

Est No:	Name of School	Age Range	Capacity Nursery Age	Capacity Reception and Above	Total Capacity	AN
3307	Penboyr	4-11	12	89	101	12
3321	Pentip	4-11	25	193	218	27

*i Under consultation to change to a single 3 to 11 Welsh Medium School

*ii Voluntary closure led by School Governors at the end of Summer 2016

*iii New School to open September 2016

Secondary Schools

Est No.	Name of School	Age Range	AN 7-11	Language Category	Capacity
4065	Ysgol Bro Dinefwr	11-18	200	2B	1200
4056	Ysgol Gyfun Gymraeg Bro Myrddin	11-18	146	2A *	923
4054	Ysgol Bryngwyn School	11-16	214	EM	1070
4050	Ysgol Coedcae School	11-16	220	EM	1100
4029	Amman Valley School	11-18	260	2B	1588
4512	Dyffryn Taf	11-18	177	EW	1058
4060	Ysgol Gyfun Emlyn	11-18	106	EW	642
4053	Ysgol Glan-y-môr School	11-16	159	EM	793
4064	Ysgol Maes Y Gwendraeth	11-18	164	2A	1000
4063	Queen Elizabeth High School	11-18	270	EW	1600
4052	Ysgol y Strade	11-18	212	2A	1272

*Under consultation to change to Welsh Medium

Catholic Voluntary Aided Secondary School

Est No.	Name of School	Age Range	AN	Language Category	Capacity
4600	St. John Lloyd Catholic Comprehensive School	11-16	93	EM	465